

Wednesday, 7 April 2021

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## ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

You are summoned a meeting of the Environment Overview and Scrutiny Committee will be held remotely, via Cisco Webex on **Thursday, 15 April 2021 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Environment Overview and Scrutiny Committee

Councillors: Councillor Alaa Al-Yousuf (Chairman), Councillor Martin McBride (Vice-Chair), Councillor Richard Bishop, Councillor Jill Bull, Councillor Mike Cahill, Councillor Andrew Coles, Councillor Owen Collins, Councillor Harry Eaglestone, Councillor Ted Fenton, Councillor Gill Hill, Councillor Liz Leffman, Councillor Elizabeth Poskitt, Councillor Alex Postan and Councillor Ben Woodruff

Due to the current social distancing requirements and guidance relating to Coronavirus Regulations 2020 – Part 3 – Modification of meetings and public access requirements this meeting will be conducted remotely using Cisco Webex.

Members of the public will be able to follow the proceedings through a broadcast on [West Oxfordshire District Council Facebook account](#) (You do not need a Facebook account for this).

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the start of the meeting.

# AGENDA

1. **Minutes of Previous meeting** (Pages 5 - 10)  
To consider the minutes of the meeting held on 11 February 2021.
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest**  
To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
4. **Participation of the Public**  
Purpose:  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Committee Work Programme 2020/2021** (Pages 11 - 14)  
Purpose:  
To provide the Committee with an update on its Work Programme for 2020/2021.  
Recommendation:  
That the Committee notes the work programme, provides comment where needed.
6. **Cabinet Work Programme** (Pages 15 - 20)  
Purpose:  
To give the Committee the opportunity to comment on the Cabinet Work Programme published on 23 March 2021.  
Recommendation:  
That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.
7. **Environmental Services Innovation Programme - Presentation**  
Purpose  
To receive a verbal presentation on the Environmental Services Innovation Programme.  
Recommendation  
That the presentation be noted
8. **Environmental Services In-Cab Technology System** (Pages 21 - 28)  
Purpose  
This report presents Cabinet with a business case on the costs, benefits and risks of procuring an Environmental Services In-Cab Technology system and seeks approval to proceed in procuring the system using the capital budget of up to £140,000, which is set aside in the 2021-22 capital programme.  
Recommendations
  - a) That the business case be supported and approval granted for the allocation of up to £140,000 set aside in the capital programme for 2021-22, to be used to procure and implement the Environmental Services In-Cab Technology system from Yotta (including software licences and maintenance costs in year 1); and

- b) That it is noted that a proportion of the revenue savings in the Ubico contract costs of at least £50,000 p.a. will go to fund the software licences and maintenance costs of £34,103 per annum in years 2 – 4 of the contract inclusive.

9. **Members' Questions**

Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

Recommendation:

That Members' questions be dealt with as appropriate.

(END)